

Housing & Dining Services Contract

2023-2024



University of
Pittsburgh | Bradford

PITT-BRADFORD RESIDENCE LIFE & HOUSING
HOUSING/DINING SERVICES CONTRACT



Contents

HOUSING TERMS AND CONDITIONS:..... 2

1. AGE & ATTENDANCE REQUIREMENTS. 2
2. TERM OF CONTRACT. 2
3. NATURE OF CONTRACT. 2
4. DEADLINE. 2
5. OCCUPANCY. 3
6. PAYMENT..... 4
7. HOUSING DEPOSIT. 4
8. STUDENT TERMINATION OF THE HOUSING/DINING SERVICES CONTRACT. 4
9. UNIVERSITY TERMINATION OF THE HOUSING/DINING SERVICES CONTRACT. 7
10. HOUSING GUARANTEE. 7
11. ASSIGNMENTS. 8
12. HOUSING ASSIGNMENT NOTIFICATION..... 8
13. HOUSING SERVICE RATES. 9
14. UNIVERSITY RULES, REGULATIONS AND STUDENT CONDUCT..... 9
15. CONDITION OF ROOM..... 9
16. HOUSEKEEPING. 9
17. FURNITURE. 9
18. BED BUGS. 10
19. MOLD..... 11
20. DAMAGES. 12
21. UNIVERSITY LIABILITY..... 12
22. COOKING. 12
23. RIGHT OF ENTRY..... 13
24. KEYS AND OR KEYCARDS. 13
25. STUDENTS WITH DISABILITIES..... 13
26. VACCINATIONS. 13
27. AGE..... 13

DINING SERVICES TERMS AND CONDITIONS 13

1. DINE Account..... 14
2. FLEX Account..... 14
3. SHOP Account..... 14
4. Meal Plan Options. 14

**PITT-BRADFORD RESIDENCE LIFE & HOUSING
HOUSING/DINING SERVICES CONTRACT**

HOUSING TERMS AND CONDITIONS:

1. AGE & ATTENDANCE REQUIREMENTS.

To be eligible for occupancy in University Housing, a person must be enrolled as a full-time student, at the University of Pittsburgh at Bradford for the entire period of the Contract and must be at least the age of 16 by the date on which residence halls open for fall term, as specified by the University Academic Calendar. See the "AGE" section of this document. For purposes of this Contract full-time student means students are enrolled in, actively participating in, and receiving grades in at least 12 credit hours of courses.

Please Note: Students who are enrolled in fewer than 12 credit hours prior to arrival will not be permitted to move into their assigned on-campus residence without formal consent from the University of Pittsburgh at Bradford Office of Residence Life & Housing (hereinafter Residence Life).

If at any time during the term of this Contract a student withdraws and or drops a course or courses and is not actively participating in or receiving grades in at least 12 credits, they may not be eligible to remain in university housing. To request a waiver from the full-time status requirement the student must contact Residence Life and submit the required documentation for consideration.

2. TERM OF CONTRACT.

This Contract is a TWO-TERM commitment for University Housing and Dining Services for BOTH the fall and spring terms of the academic year specified by this Contract. All students living in University Housing must sign a two-term Housing/Dining Services Contract covering both the fall and spring terms. The Housing/Dining Services Contract is legally binding for both fall and spring terms, unless the Student enters University Housing during the spring term, in which case the contract is binding only for the spring term.

3. NATURE OF CONTRACT.

Execution of this Contract by the Student does not guarantee University Housing. Housing assignments for non-guaranteed students are dependent upon space availability. This Contract shall constitute a license and shall not be deemed to constitute a lease or to create or transfer interest in or lien on real estate. This Contract may not be assigned or transferred.

4. DEADLINE.

This Contract and its corresponding Housing Deposit must be completed and received by the required due date specified by Residence Life. Any application received or postmarked after this date will be placed on the Wait List and handled on a first-come, first-served basis.

5. OCCUPANCY.

This Contract provides for occupancy of an assigned space in University Housing for BOTH the fall AND spring terms specified by this Contract.

Move-In Dates: The Student may move into their University Housing accommodation on the date that Residence Life publishes, specific to new or returning Students, as the date on which residence halls open for the fall term specified by this Contract.

Thanksgiving and Spring Recess Closings: All residence halls will be closed for Thanksgiving and Spring Recess. All Residence Halls will fully close for Thanksgiving and Spring Recess on the date published by Residence Life as the date on which all Students must vacate their University Housing accommodations. University Housing accommodations may remain open to Students with extenuating circumstances who apply for Thanksgiving and Spring Recess accommodations. Students may need to execute an additional document during the Fall Term regarding Thanksgiving and Spring Recess access and additional charges may apply.

Winter Recess Closings: All residence halls will be closed for Winter Recess. Students must vacate their residence hall within 24 hours of their last final exam before Winter Recess. All Residence Halls will fully close for Winter Recess on the date that the University Academic Calendar specifies as the date on which residence halls close for the fall term specified by this Contract. University Housing accommodations may remain open to Students with extenuating circumstances who apply for winter recess accommodations. Students may need to execute an additional document during the Fall Term regarding winter recess access and additional charges may apply.

Move-out Dates: This Contract terminates at 12:00 PM on the date that the University Academic Calendar specifies as the date on which residence halls close for the spring term specified by this Contract. The Student must move out of their University Housing accommodation by this time, except if the Student is a graduating senior.

- If the Student is a graduating senior, they may remain in their University Housing accommodation for an additional 24 hours past this Contract's termination date if they receive prior approval from Residence Life.

The Student may not occupy University Housing other than as specified above. The University may charge a penalty to any student who fails to vacate University Housing on the dates specified by this Contract, including Thanksgiving Recess, Winter Recess, Spring Recess or Summer Recess closings.

All personal belongings must be removed from University Housing by the date on which this Contract terminates. Any personal property remaining in University Housing after the Student's departure will be kept for 30 days after the Contract termination date. After 30 days, any remaining personal property shall be considered abandoned and shall be disposed of by the University with no liability. In addition, the University may charge a penalty to Students who fail to remove personal belongings.

6. PAYMENT.

The Student agrees to pay the prevailing room and meal plan rates (“Fees”) established by the University for the type of accommodation to which they are assigned and for the type of meal plan they selected. All amounts due and payable to the University in connection with this Contract will be billed to the Student’s University account. The Student agrees to pay all Fees and any other charges (including, but not limited to, damage assessments and penalties) when due according to the dates set by the University. The University may terminate this Contract for any unpaid amounts owed to the University.

7. HOUSING DEPOSIT.

The \$125 Housing Deposit must accompany the Housing/Dining Services Contract. Payments can be made online through PittPay using VISA, MasterCard, or Discover Card. Payments can also be made at Enrollment Services by cash or check made payable to the University of Pittsburgh at Bradford. The Housing Deposit is non-refundable except as provided in the sections below. The Housing Deposit will be applied toward room charges. If the Student is indebted to the University for current or prior term charges, the University may, at its option, apply the Housing Deposit to any such outstanding indebtedness and cancel the Housing/Dining Services Contract. The Housing Deposit will not be refunded if the Student is in violation of any term or condition of this Contract.

8. STUDENT TERMINATION OF THE HOUSING/DINING SERVICES CONTRACT.

Subject to the terms and conditions in this section of the Contract, the Student may be permitted to terminate this Contract and not be responsible for paying the full amount of housing and dining for both terms, dependent on the reason for cancellation as well as the date of the cancellation request. In certain cases, as specified below, the University will also refund the student’s Housing Deposit, again pursuant to the reason for cancellation and compliance with the deadlines outlined below. Students must provide written requests for termination to Residence Life. Neither oral communication with Residence Life, nor written communication with other offices, constitutes termination of this Contract. Cancelling University registration or admission does not automatically terminate this Contract.

Terminations must meet the requirements and deadlines as set forth below.

Cancelling the entire contract before the fall term begins:

- Returning Guaranteed Students (“Upper-Class Students”):
 - On or before April 15th – The Housing/Dining Services Contract can be terminated for any reason, and the Housing Deposit will be refunded.
 - Between April 15th and the day the residence halls open, as specified by the University Academic Calendar – The Housing/Dining Services Contract can be terminated for any reason, but the Housing Deposit will be retained by the University.
- Incoming Guaranteed Students (“First Year Students”):
 - On or before July 1st – The Housing/Dining Services Contract can be terminated for any reason, and the Housing Deposit will be refunded.

- Between July 1st and the day the residence halls open, as specified by the University Academic Calendar – The Housing/Dining Services Contract can be terminated for any reason, but the Housing Deposit will be retained by the University.
- Students on the Waitlist (Non-Guaranteed Students):
 - The Housing/Dining Services Contract can be terminated for any reason before the student has accepted a housing assignment on campus, and the Housing Deposit will be refunded.
 - Once waitlisted students have accepted an assignment, the housing can be terminated for any reason before the start of the term (Fall or Spring as applicable), but the Housing Deposit will be retained by the University.

Cancelling the entire contract after a term has begun (fall or spring as applicable):

- After the day on which the residence halls open (as specified by the University Academic Calendar) but **on or before the date the Add/Drop period ends for a term**: The Housing/Dining Services Contract can be terminated for certain reasons (as outlined below), but the Housing Deposit will be retained by the University and the Student will be liable for a percentage of Housing and Dining Services Fees.
 - The Add/Drop periods ends on the date published by Enrollment Services in the Pitt Bradford Academic Calendar for the given term.
 - The Student's prorated liability for the Housing fees will be determined by multiplying the predetermined Daily Housing Rate by the number of days the student occupied the room, from the day on which the residence halls open (as specified by the University Academic Calendar) up to and including the day on which the Student terminates this Contract.
 - The Daily Housing Rate is determined on a yearly basis by Residence Life and Auxiliary Services, prior to the start of the fall term.
 - The Student's prorated liability for the Dining Services fees will be determined by the Student's usage of their meal plan up to and including the day the Student terminates this Contract.
 - Usage is determined by the number of days a student had access to their meal plan, counting forward from the first day the residence halls are open up to and including the day the Student terminates this Contract. Usage also includes any flex dollars spent, if applicable to the meal plan.
 - After the term has begun but on or before the date the Add/Drop period ends for a term, the Housing Deposit will:
 - Be retained by the University if the Student cancels their contract due to any reason, including but not limited to:
 - Resignation from the University of Pittsburgh at Bradford
 - Transferring to another college or university
- Please note: Residence Life is not able to release the Student from their contract at any point during the year in order to move off-campus or commute.

Cancelling the entire contract after the date the Add/Drop period ends for a term:

- After the day on which the residence halls open (as specified by the University Academic Calendar) but **after the date the Add/Drop period ends for a term**: The Housing/Dining Services Contract can be terminated for certain reasons (as outlined below), but the Housing Deposit will be retained by the University, no refunds or proration of Housing Fees will occur, and the Student will be liable for a percentage of Dining Services Fees.
 - The Add/Drop periods ends on the date published by Enrollment Services in the Pitt Bradford Academic Calendar for the given term.
 - The Student's Housing fees will not be refunded or prorated.
 - The Student's prorated liability for the Dining Services fees will be determined by the Student's usage of their meal plan up to and including the day the Student terminates this Contract.
 - Usage is determined by the number of days a student had access to their meal plan, counting forward from the first day the residence halls are open up to and including the day the Student terminates this Contract. Usage also includes any flex dollars spent, if applicable to the meal plan.
 - After the term has begun and after the date the Add/Drop period ends for a term, the Housing Deposit will:
 - Be retained by the University if the Student cancels their contract due to any reason, including but not limited to:
 - Resignation from the University of Pittsburgh at Bradford
 - Transferring to another college or university
- Please note: Residence Life is not able to release the Student from their contract at any point during the year in order to move off-campus or commute.

Cancelling the contract for the spring term before it has begun:

The Housing/Dining Services Contract is for both the fall and spring terms; however, the Student may terminate this Contract for the spring term for certain reasons, as long as the Student brings written verification to Residence Life by December 1st of the fall term specified by this Contract. Please note: Residence Life is not able to release the Student from their contract between terms in order to move off-campus or commute.

The student will be allowed to cancel their Contract and they will not be responsible for paying the full amount of Housing and Dining Fees for the spring term. Approval of cancellation is still dependent on the student turning in a written request to cancel along with supporting documents, which in this case might include but are not limited to a signed Student Intent to Resign, the Student's acceptance letter from a new college, etc.

The Student who wishes to withdraw from University Housing must complete a withdrawal form in Residence Life by December 1st of the academic year specified by this Contract.

Cancelling the contract due to medical withdrawal from the University or military service:

The Housing/Dining Services Contract is for both the fall and spring terms; however, the Student may terminate this Contract when it is due to a medical withdrawal from the University or due

to military service subject to Residence Life receiving a written request to cancel along with accepted supporting documentation. The student's prorated liability hereunder will be determined as discussed above from the date the termination request is approved by Residence Life. In addition, the University may refund the Housing Deposit.

All other reasons and situations for the termination of this Contract are reviewed on a case-by-case basis by the University. Terminations are not guaranteed, and appropriate documentation is required to support any such requests, subject to the discretion of Residence Life.

9. UNIVERSITY TERMINATION OF THE HOUSING/DINING SERVICES CONTRACT.

The University may terminate this Contract for any of the following reasons:

- Violation of any term or condition of this Contract;
- Verified withdrawal, suspension, or academic dismissal of the Student from the University;
- If the Student loses their housing privileges pursuant to proceedings under the Student Code of Conduct; or
- Behavior on the part of the Student which, in the opinion of the University, poses a danger to themselves, others, the University community, or the community at large.

In all cases listed above, the Housing Deposit will be retained or charged by the University. In addition, the University may declare the entire amount of Fees (BOTH fall AND spring term), along with any other applicable charges due under this Contract, to be immediately due and payable by the Student.

The University, in its sole discretion, may also terminate or suspend performance of any part of this Contract without notice in the event an exigency would make continued operation of housing and dining non-feasible, or if the University finds, in its sole discretion, that such action is appropriate for the health, safety, and/or general welfare of its students and the campus community. In these cases, the University will determine an appropriate prorated refund based on the termination or suspension date of the Contract. Upon termination of this Contract by the University, the Student shall vacate University Housing in accordance with the terms specified by the University.

10. HOUSING GUARANTEE.

Incoming Students:

Incoming First Year students who are admitted for the fall term specified by this Contract, pay \$125 Housing Deposit by May 1, and will be at least the age of 16 by the date on which residence halls open for the fall term specified by the University Academic Calendar), are guaranteed on-campus University Housing for that year. This guarantee is good for three years provided that all housing application and deposit deadlines in each subsequent year are met. See the "AGE" section of this document.

Returning "Guaranteed" Students:

Students who have lived in University Housing during their first year are guaranteed housing for their second, third and fourth year at the University if they maintain their status as a full-time

student and satisfy all housing requirements (i.e., Housing/Dining Services Contract and Housing Deposit are submitted by the due date) in each successive year. Housing information for future years will be forwarded to the Student's University email account, and such information will detail specific housing requirements and selection guidelines.

Termination of Guarantee:

In order to maintain the housing "guarantee" for the full four-year period, all Contract and due dates must be met each year. Should any of these due dates or requirements be missed, the "guarantee" will automatically be terminated. Students who terminate or fail to renew their University Housing/Dining Services Contract will forfeit their housing "guarantee." Once the "guarantee" has been revoked, it cannot be reinstated for any reason.

"Non-Guaranteed" Students:

Students who do not meet the requirements to obtain the housing "guarantee," along with those students who forfeit their housing "guarantee," are classified as "non-guaranteed" students.

11. ASSIGNMENTS.

This Contract does not guarantee the right of assignment to or selection of a particular type of living accommodation. The University has the sole discretion and right to assign or reassign space, to assign roommates, to consolidate vacancies, and to change occupancies as it deems appropriate or necessary.

12. HOUSING ASSIGNMENT NOTIFICATION.

At the time University Housing is assigned, Residence Life will attempt to honor the preferences expressed by the applicant for specific buildings, room/apartment types, and roommates. The Student understands that these are preferences ONLY and that University Housing Assignments and Leasing is unable to guarantee the assignment or selection of a particular building, room/apartment type, roommate, or other requested options. Residence Life will send a notice of assignment to the Student's University email account prior to the beginning of the fall term. This notice will include instructions on how to view the Student's housing assignment information online, such as: building, room number, and any applicable roommate information at the time of assignment. The University has the sole right to make room assignments and reserves the right to change room assignments at any time.

University Housing assignments are personal, non-transferable, and non-assignable. Students may not rent or sublease their housing assignments in any way, including through the use of rental services such as Airbnb, Craigslist, etc.

"Non-guaranteed" Students may be placed on the Wait List. If a notice of assignment has not been issued to the Student, the Student may cancel their Housing/Dining Services Contract and have their Housing Deposit refunded in full. After a notice of assignment has been issued by the University, the Student may only cancel their Housing/Dining Services Contract as specified in such notice of assignment.

13. HOUSING SERVICE RATES.

The Student agrees to pay the University-assigned Room Fee and the student-selected Meal Plan Fee according to the housing and dining rates established by the University. The established rates are set forth in the schedule entitled "Housing and Dining Service Rates" for any applicable year. All housing and meal plan charges will be billed to the Student's University account.

14. UNIVERSITY RULES, REGULATIONS AND STUDENT CONDUCT.

Students are responsible for knowing and observing University policies, rules, and regulations as set forth in official University publications ("University Regulations"). Student agrees to abide by (1) the terms of this Contract, (2) all laws and ordinances affecting the use and occupancy of University Housing, and (3) all University Regulations (including, but not limited to, the Student Code of Conduct and the Residential Handbook) pertaining to the University and/or University Housing, as the same presently exist or as amended by the University in its sole discretion from time to time. See the Residential Handbook, Student Handbook, and Code of Conduct at <https://www.upb.pitt.edu/student-affairs/student-care-conduct>. All University Regulations are hereby incorporated in and made a part of this Contract as if set out in full herein.

15. CONDITION OF ROOM.

The Student agrees to keep their living accommodation in a clean and sanitary condition. Before moving out, Student shall remove all refuse and discarded materials, leaving the room clean. All personal belongings must be removed prior to the expiration or termination of this Contract. The University is not responsible for any personal items left in an accommodation following the year-end closing date. Any personal property remaining in University Housing after Student's departure will be considered abandoned and kept for 30 days after the Contract termination date. After 30 days, any remaining personal property shall be considered abandoned and shall be disposed of by the University with no liability. In addition, the University may charge a penalty to Students who fail to remove personal belongings.

16. HOUSEKEEPING.

The University will provide cleaning for communal bathroom facilities and public areas of the Residence Halls. Communal bathrooms are defined as bathrooms accessible by the entire floor, not bathrooms shared by multiple students within a suite or townhouse. Students residing in apartment-style or suite-style accommodations, or in accommodations with private or semi-private bathrooms, are responsible for the cleaning of their University Housing accommodations and bathrooms.

17. FURNITURE.

University Housing accommodations are provided to all students as furnished accommodations. Any student who unilaterally removes University furniture will be charged full replacement value for each piece of furniture removed from their accommodation.

The furniture and contents of any lounge facilities should not be removed from designated areas for any reason. In addition to any disciplinary action, student(s) found with common area furniture may be subject to fines and penalties.

18. BED BUGS.

According to the Environmental Protection Agency (EPA), the common bed bug (*Cimex lectularius*) has long been a pest, but recently bed bug infestations have increased in the United States. Bed bugs are considered a public health pest; however, bed bugs are not known to transmit or spread disease. There are ways to control bed bugs, such as prevention, early detection, and cooperation by the Student with Residence Life and Facilities Management.

It is the University's goal to maintain a quality living environment for all Students. In order to achieve this goal, it is important for Residence Life and the Student to work together to minimize the potential for any bed bugs in University Housing accommodations or surrounding areas.

The Student understands and acknowledges that Residence Life has relied on the Student's representations to Residence Life in this Contract regarding bed bugs.

Identifying Bed Bugs: Bites on the skin are a poor indicator of a bed bug infestation. Bed bug bites can be misidentified, which gives the bed bugs time to spread to other areas of a dwelling. The EPA provides guidelines on identifying signs of bed bugs; for example, bed bug bites can look like bites from other insects (such as mosquitoes or spiders), rashes (such as eczema or fungal infections), or even hives. Some people do not react to bed bug bites at all. A far more accurate way to identify a possible infestation is to look for physical signs of bed bugs. When cleaning, changing bedding, or staying away from home, look for:

- Dark spots which are bed bug excrement and may bleed on the fabric like a marker would
- Eggs and eggshells, which are tiny (about 1mm) and white Skins that nymphs shed as they grow larger Live bed bugs
- Rusty or reddish stains on bed sheets or mattresses caused by bed bugs being crushed

When not feeding, bed bugs hide in a variety of places. Around the bed, they can be found near the piping, seams and tags of the mattress and box spring, and in cracks on the bed frame and head board. If the room is heavily infested, bed bugs may be found in the seams of chairs and couches, between cushions, in the folds of curtains, in drawer joints, in electrical receptacles and appliances, under loose wall paper and wall hangings - even in the head of a screw. Since bed bugs are only about the width of a credit card, they can squeeze into extremely small crevices. If an opening will hold a credit card, it could hide a bed bug.

Prevention: Here are few simple precautions from the EPA that can help prevent bed bug infestation:

- Check secondhand furniture for any signs of bed bug infestation before bringing them home.
- Use a protective cover that encases mattresses and box springs and eliminates many hiding spots. The light color of the encasement makes bed bugs easier to see. Be sure to purchase

a high-quality encasement that will resist tearing and check the encasements regularly for holes.

- Reduce clutter to reduce hiding places for bed bugs.

Reporting: Students must promptly report any of the following to Residence Life:

- Any known or suspected bed bug infestation or presence of bed bugs in the University Housing accommodations, or in any of the Student's clothing, furniture, linens, or other personal property
- Any recurring or unexplained bites, stings, irritations, or sores of the skin or body which the Student believes are caused by bed bugs, or by any condition or pest the Student believes is in the University Housing accommodations
- If the Student discovers any condition or evidence that might indicate the presence or infestation of bed bugs, or of any confirmation of bed bug presence in the University Housing accommodations by a licensed pest control professional or other authoritative source. The Student should consult Student Health Services to be examined.

19. MOLD.

According to the Center for Disease Control and Prevention (CDC), mold can exist in almost every environment, and commonly enters residences via open doors and windows, on clothing, shoes, and pets coming inside. Mold grows in places where moisture is present, and grows easily on paper products, wood products, ceiling tiles, upholstery, and many other common household surfaces. Exposure to high levels of mold can lead to adverse reactions and respiratory issues in certain individuals. There are ways to detect and prevent mold growth to stop a spread early or even stop mold from growing in a residence altogether.

It is the University's goal to maintain a quality living environment for all Students. In order to achieve this goal, it is important for Residence Life and the Student to work together to minimize the potential for any mold growth in University Housing accommodations or surrounding areas.

The Student understands and acknowledges that Residence Life has relied on the Student's representations to Residence Life in this Contract regarding mold growth and moisture.

Identifying Mold: Mold infestations can typically be seen or smelled. It tends to grow on moist cellulose substances, including but not limited to paper, wood, and some foods. Look for the following signs of mold in areas that keep moisture locked in, such as bathrooms or areas exposed to dampness:

- Mold can look like spots or patches and can be present in a variety of colors.
- A musty smell can indicate the presence of growing mold within the dwelling.

Prevention: There are a variety of methods that, in conjunction with one another, can prevent the growth and spread of mold in a residence. Regardless, the humidity level within a residence needs to be kept low throughout the day. Here are some additional practices you can use to prevent mold growth in your residence:

- Keep humidity levels below 50% throughout the day. An air conditioner or dehumidifier can greatly help in reducing humidity.
- Keep all surfaces clean with mold-killing products.
- Run the fan when the bathroom or shower is in use to ensure air flow.
- Report all leaks or increased moisture concerns to Residence Life.

Reporting: Students must promptly report any of the following to Residence Life:

- Any known or suspected mold or excessive moisture in University Housing accommodations, or on any of the Student's clothing, furniture, linens, or other personal property.
- Any recurring or unexplained respiratory illnesses, irritations, or reactions which the Student believes are caused by mold, or by any condition the Student believes is in the University Housing accommodations. Students may be referred to Student Health Services to be evaluated for reported symptoms.

20. DAMAGES.

The Student is solely responsible for all damages done to their living and study area and/or loss of any furnishings therein, and is responsible for payment to the University for reasonable room damage charges. Charges may be made for damages to, unauthorized use of, or alterations to rooms, equipment, or buildings. Any student who removes University furniture or places University furniture in a hallway, stairwell, other common area, or outdoors will be charged the full replacement value for each piece of furniture removed from the student's living accommodation. The Student agrees that they are jointly responsible and will be charged an equal share of the costs for damage occurring to the common, public and semi-private areas, along with other resident Students, where the University cannot determine the identity of the responsible party. The University will directly bill the students account for any reasonable room damage charges and payment shall be due no more than 30 days from the date the charges are posted to the students' account. Students will also be responsible for any collection, attorney and/or other fees in the enforcement of this provision.

21. UNIVERSITY LIABILITY.

The University is not responsible for any damage or injury to the Student or any other individual or property in University Housing beyond its control. The Student agrees that the University is not responsible for any damage or injury from any act of another resident or any other person. The Student agrees that the University is not responsible or liable to the Student for any personal property that is lost, stolen, or missing from University Housing. The Student shall be responsible for having adequate and appropriate insurance (i.e., homeowners supplemental insurance and/or renter's insurance) to protect against any loss or damage to the Student's personal property, University property and/or University Housing (e.g. fire caused by student).

22. COOKING.

The University will permit cooking only in the designated kitchenette areas of the University Housing. Cooking is permitted only with University approved appliances. The following appliances are prohibited: toaster ovens, microwave ovens larger than 800 watts, refrigerators

larger than 4.2 cubic feet, gas grills, steamers and any open-flame cooking device or heating unit. For a complete list please reference the Residential Handbook.

23. RIGHT OF ENTRY.

The University reserves the right for authorized representatives to enter the premises for housekeeping/maintenance purposes, verification of occupancy and for health and safety reasons. The University shall not be liable for any damages or loss of personal property of a Student resulting from such entry.

24. KEYS AND OR KEYCARDS.

The room key or keycard you are issued is the property of the University and cannot be exchanged or given to another person or duplicated outside of the standard University procedure. There is a charge for replacement of lost or damaged keys and lock changes for keys not returned. Only hard keys are required to be returned.

25. STUDENTS WITH DISABILITIES.

A variety of facilities and services are available for students with disabilities. Students with disabilities who require adapted facilities or services should contact the office of Disability Resources and Services in writing at 300 Campus Drive, Bradford, Pennsylvania 16701, as soon as possible to document their disabilities and their needs or requests. Students with disabilities must meet the standard guidelines for housing eligibility. For additional questions or concerns, you can contact the Disability Resources and Services office at 814-362- 7609.

26. VACCINATIONS.

As a condition of occupancy in University Housing, Pennsylvania law requires all students living in University Housing to receive a one-time vaccination against meningococcal disease commonly known as meningitis, OR, to sign a waiver that indicates that they are choosing to decline the vaccine. Completion and return of the Health Services form is required for a student to receive a University Housing assignment. Forms may also be faxed to Student Health Services at 814- 362-7514. The University may also require, through University Regulations, additional vaccinations, or an approved exemption from those requirements as a condition of occupancy.

27. AGE.

Students under the age of 16 are not eligible to live in on-campus housing. Students must be at least 16 years of age by the date on which the residence halls open for the fall term, as specified in the University Academic Calendar. Legal guardians of students under the age of 18 are required to sign the Housing/Dining Services Contract which includes an On-Campus Living Acknowledgment as part of the Contract.

DINING SERVICES TERMS AND CONDITIONS

The Student agrees to pay the student-selected Meal Plan Fee according to the housing and dining rates established by the University. The established rates are set forth in the schedule entitled "Housing and Dining Service Rates" for any applicable year. All housing and meal plan charges will be billed to the Student's University account.

Dining facilities are open when undergraduate classes are in session and accept meal plans and/or Flex Dollars during the school term with the following exceptions: limited access during Thanksgiving Recess, Winter Recess and Spring Recess. Students may use their Flex pr Shop Dollars during these breaks at open locations.

Students' Panther ID Card will hold the balances of the DINE and FLEX accounts and will be validated by Dining Services at the beginning of each term. SHOP accounts can be added at any time and the balance carries over from term to term.

1. DINE Account.

All students residing in University Housing are required to purchase a meal plan. In the event that the Student does not receive University Housing, the Student may still apply for a meal plan by contacting Residence Life. Meals not consumed during a term will not be carried forward to the next semester; they will be forfeited.

First Year Students select their meal plans via the online Housing and Dining Application. Returning Students select their meal plan during the online housing and dining selection process. Wait List Students will be assigned to a meal plan upon notification of housing assignment, if granted; these students are able to change their assigned meal plan during the first week of classes of either the fall or spring term.

2. FLEX Account.

Flex Dollars are a declining balance account that comes with many of the meal plans. Students purchase FLEX dollars with a meal plan to be used only for food items in the KOA Dining Room, Vending Machines, Panther Shop, Hanley Library Café, Commons Café, and the Marilyn Horne Hall Café. FLEX dollars not used in a given term will not be carried forward to the next semester; they will be forfeited.

3. SHOP Account.

The SHOP Account is a debit account available to all students and may be used in the Dining Room, the Hanley Library Café, the Commons Café, the Marilyn Horne Hall Café, the Panther Shop, and with campus vending machines. Students simply add money on the Panther ID Card. Applications/instructions for this account are available in the Panther Services Office, the Panther Shop, and the Enrollment Services Office.

The Student may purchase additional Shop Dollars during the semester by contacting Enrollment Services or depositing funds at one of the two Shop Dollar machines (one is located in the Commons and one is in the Laundry next to Campus Safety).

4. Meal Plan Options.

Meal plan options, including required options for First Year and Returning Students residing in residence halls, are designated on <https://upb.pitt.edu/life-at-pitt-bradford/campus-dining> for the applicable academic term.

- First Year Students residing in University Housing may choose from the following:
 - 260 Meals with \$200 Flex Dollars and 10 Guest Passes

- 260 Meals with 10 Guest Passes
- 225 Meals with \$300 Flex and 7 Guest Passes
- 225 Meals with 7 Guest Passes
- Returning Students residing in University Housing may choose from the options listed above in addition to the following:
 - 195 Meals with \$400 Flex Dollars and 5 Guest Passes
 - 195 Meals with 5 Guest Passes
 - 145 Meals with \$500 Flex Dollars and 2 Guest Passes
 - 145 Meals with 2 Guest Passes

Students residing in University Housing that do not select a meal plan will be assigned the plan of 225 Meals with \$300 Flex and 7 Guest Passes.

Subject to the above, Students may change their meal plan for the fall or spring term through the first week of class for each respective term. Minimum plan requirements must be maintained.

Further information regarding the meal plans can be found on the Campus Dining website at <https://upb.pitt.edu/life-at-pitt-bradford/campus-dining>.

INFORMATION ONLY