**Writing Center**

University of Pittsburgh-Bradford

Referral Form for Additional Support

**Faculty:** Please complete the top portion of this form, review it with the students, and make sure you both sign the form. Hand this form to the student to bring to the writing consultation in Hanley 250.

**Student:** Please make an appointment with a writing consultant in the Writing Center in Hanley 250 **within two weeks** from the date below. You can stop by the Writing Center to set up an account if you don’t yet have one. Please schedule appointments in the Center or at <https://tutortrac.upb.pitt.edu/TracWeb40/Default.html>, or go to

University of Pittsburgh-Bradford website 🡪 Academics 🡪 Writing Center and click on the TUTORTRAC link.

Please bring this form, your paper, and a description of the writing assignment, if applicable, to your appointment.

**Date:**

**Student Name:**

**Student Email:**

**Faculty Name:**

**Additional comments:**

**Student signature Faculty signature**

**Date:**  attended today’s appointment.

**Signature of writing consultant:**

**Brief outline of tutoring content:**

**Students: return this form to your referring professor as soon as your session is completed.**